

# READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting

Regular Meeting 5:00 p.m.

July 28, 2020

## MINUTES

***Mission Statement:*** *We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.*

### **Call to Order by Board President – Open Public Meetings Act – Roll Call**

Anna Shinn called the meeting to order at 5:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Courier News and Star Ledger. Formal action was taken.

**Present:** Ray Egbert, Carol Hample, Robyn Mikaelian, Carolyn Podgorski, Thomas Wallace, Eric Zwerling, Anna Shinn

**Also Present:** Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

**Absent:** Andrew Saunders, Laura Simon

### **Flag Salute**

### **Superintendent's Report**

- Dr. Hart presented the plan for reopening schools in September based on guidance from the State of New Jersey, and feedback from restart planning groups involving critical stakeholders. Dr. Hart reviewed all aspects of curriculum and instruction, safety, cleaning and sanitization, among other topics.
- James Belske, Coordinator of Information Technology, presented a demonstration of technology the teaching staff and students shall be utilizing in the 2020-2021 school year.

### **OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

Over one hundred persons attended the public board meeting asking questions and providing thoughts on the reopening plan. Dr. Hart touched on all aspects of the district's plan, addressing each question. Topics including but were not limited to curriculum and instruction, recess and use of the playgrounds, facility use, special needs students, safety and PPE, cleaning and sanitization, minimum State requirements, virtual vs. in-person format, schedules, extra-curricular activities, before/after school care, supplies and technology, quarantining protocols, among others. Full aspects of the district's plan are

publicly available on the website along with Dr. Hart's presentation. A FAQ and further information will be provided in the upcoming weeks prior to reopening in the fall. Further questions or concerns may be directed to administration for answering.

## **CORRESPONDENCE**

- K.R. Email - Upcoming School Year

## **ADMINISTRATIVE REPORTS**

- None

## **MINUTES**

- None

## **FINANCE/FACILITIES**

**Committee Report** - Mr. Egbert provided minutes of the meeting held on July 23, 2020.

Motion to adopt 3.01- 3.03

**Motion: Mr. Egbert    Second: Mrs. Hample    Roll Call Vote: Carried 7 Yes**

3.01    **BE IT RESOLVED** by the Readington Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student #273345, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

(Attachment 3.01)

3.02    Motion to approve the following resolution:

**WHEREAS**, the Readington Township Board of Education (the "Board") has established a capital reserve account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-31 in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit; and

**WHEREAS**, the Board may use the capital reserve account to implement a capital project in the Readington Township School District's ("District")

Long Range Facility Plan (“LRFP”) as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26-2; and

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-14.1, the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay major account/fund to fund the total costs, less any excess costs, of a school facilities project; and

**WHEREAS**, the Board believes an emergent project necessitating an expedited review and approval is required in order to alleviate a condition that impacts health and safety of students and staff pursuant to N.J.A.C. 6A:26; and

**WHEREAS**, the Board believes potable and sanitary water in all of Readington Middle School is critical due to COVID-19 so that students and staff can wash hands, access fully functional bathrooms, reduce sharing and usage of common surfaces, promote social distancing, and for other safety and health reasons; and

**WHEREAS**, the New Jersey Department of Environmental Protection has instituted a strict deadline for completion of remediation of the well impacted by E.Coli and Chloroform not to exceed 120 days; and

**NOW, THEREFORE, BE IT RESOLVED** that:

1 The Board hereby authorizes the Business Administrator to submit an emergent project for review and approval to the County Superintendent of Schools and Commissioner of Education pursuant to 6A:26-3.14(f); and

2 The Board hereby authorizes the Business Administrator to submit the following other capital project not eligible for state funding and as an amendment to the district’s long range facility plan: E. Coli and Chloroform remediation and filtration at Readington Middle School; and

3 The Board hereby authorizes the use of capital reserve to fund the capital project and approves the total transfer up to \$400,000 from the capital reserve account to the capital outlay/major account/fund to fund the total costs, less any excess costs; and

4 The Board hereby authorizes the Business Administrator/Board Secretary to include in the 2020-2021 budget to effectuate the terms of this resolution and to advertise and solicit bids as necessary to complete this capital project, or if emergency contract is required per N.J.S.A 40A:11-6, obtain approval by the Finance Committee to proceed, with ratification by the Board at the next available board meeting. This Resolution shall take effect immediately.

3.03 Motion to approve the following resolution:

**WHEREAS**, on February 27, 2020, the State of New Jersey provided the Readington Township Board of Education (herein referred to as “Board”) with a state aid notice in the amount of \$1,859,626; and

**WHEREAS**, on July 10, 2020, the State of New Jersey revised the state aid to the Board to the amount of \$1,757,020, a reduction of \$102,606; and

**WHEREAS**, on July 23, 2020, the State of New Jersey mandated the Board implement a plan for the reduction of state aid through action at a public board meeting before August 14, 2020; and

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-14.2(d), the Board may withdraw from maintenance reserve to cover budgeted required maintenance costs, not to exceed the required maintenance costs budgeted on the sum of lines 48580 and 68365, and also in this instance, not to exceed the reduction in state aid; and

**WHEREAS**, the Board has \$172,179 in maintenance reserves, which is greater than the amount of reduction in state aid; and

**NOW, BE IT RESOLVED**, the Board authorizes the withdrawal of \$102,606 from maintenance reserve pursuant to N.J.A.C. 6A:23A-14.2(d) to cover the shortfall by the reduction in state aid for the 2020-2021 school year budget, thereby keeping the original advertised budget appropriations passed at its April 28, 2020 board meeting with no reduction. The Board authorizes the Business Administrator to take any procedures necessary to implement this budget adjustment plan and file documents required by the State of New Jersey prior to their imposed August 14, 2020 deadline.

## **EDUCATION/TECHNOLOGY**

**Committee Report** - Carol Hample provide minutes of the meeting held on July 23, 2020.

## **PERSONNEL**

- None

## **COMMUNICATION**

**Committee Report**

Motion to adopt 6.01

**Motion: Mr. Wallace    Second: Mr. Egbert    Roll Call Vote: Carried 7 Yes**

6.01    Motion to approve the following policies and regulation for second reading:  
(Attachment 6.01)

- Policy 3421.13 - Postnatal Accommodations
- Policy 4421.1 - Postnatal Accommodations
- Policy 5330 - Administration of Medications
- Regulation 5330 - Administration of Medications

**UNFINISHED BUSINESS**

- None

**NEW BUSINESS FROM BOARD**

- None

**OPEN TO THE PUBLIC**

- None

**ADJOURNMENT**

**Motion to Adjourn at 7:31 p.m.**

**Motion: Mr. Egbert    Second: Mrs. Hample    Roll Call Vote: Carried 7 Yes**

**Respectfully submitted,**

**Jason M. Bohm  
Business Administrator/Board Secretary**

**Laura Simon  
President, Board of Education**